

**NICOLET COLLEGE DISTRICT BOARD  
ANNUAL ORGANIZATIONAL MEETING  
Monday, July 12, 2021**

CALL TO ORDER/OPEN MEETING STATEMENT

Board Chair Nielsen called the meeting to order at 4:37 pm in the Lakeside Center with limited in-person seating. Virtual and phone-in options were also available.

ROLL CALL

Board members present: Bob Egan, Scott Foster, Dianne Lazear, Bob Martini, Bob Mott, Sharon Nielsen, Joseph Salzer, Stephanie Schmidt, and Ryan Zietlow

Board members absent: None

Also present or virtual: Sandy Bishop, Alec Effinger, Kate Ferrel, Jason Goeldner, Kelly Haverkamp, Al Javoroski, Chad Lashua, Greg Miljevich, Richard Nelson, Kris Peeters, Terry Rutlin, John Van De Loo, Pete Vanney, Erika Warning-Meyer

Recorder: Anne Wiedmaier

PUBLIC INPUT Ms. Wiedmaier reported there were no requests for public input

1. Introduction of Board Members and Oaths of Office for Newly Appointed Board Members

Chair Nielsen welcomed new President Kate Ferrel and asked Board of Trustee members to introduce themselves. Nielsen proceeded to administer the oral oath of office to newly appointed board members Bob Egan, Scott Foster, and Stephanie Schmidt.

2. Election of Officers – Chair Nielsen called for nominations for Board officer positions in the following order: Chairperson, Vice Chairperson, Secretary, and Treasurer.

Chair:

MARTINI MADE A MOTION TO NOMINATE ZIETLOW FOR THE POSITION OF BOARD CHAIR, SECONDED BY EGAN. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

Vice Chair:

FOSTER MADE A MOTION TO NOMINATE LAZEAR FOR THE POSITION OF BOARD VICE CHAIR, SECONDED BY MARTINI. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

Secretary:

MOTT MADE A MOTION TO NOMINATE FOSTER FOR THE POSITION OF SECRETARY, SECONDED BY LAZEAR. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

Treasurer:

LAZEAR MADE A MOTION TO NOMINATE MOTT FOR THE POSITION OF TREASURER, SECONDED BY EGAN. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

The following Board Members were elected to serve as officers for 2021-2022:

Chair – Ryan Zietlow

Vice Chair – Dianne Lazear

Secretary – Scott Foster

Treasurer – Bob Mott

3. Approval of Agenda

MOTT MADE A MOTION, SECONDED BY MARTINI, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

CONSENT AGENDA

4. Approval of the Minutes of the Budget Hearing on 6/21/2021

5. Approval of the Minutes of the Regular Board Meeting on 6/21/21

6. Ratification of Business, Industry, and Government Contract #2022-0015 through #2022-0019

7. Approval of Bills Payable (*Because we are engaged in the closing out of the fiscal year the Status of College Accounts and Operational Cost will not be presented.*)

FOSTER MADE A MOTION, SECONDED BY SALZER, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE CONSENT AGENDA ITEMS 4, 5, 6, AND 7. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

REGULAR AGENDA

8. The following Board members offered to serve as representatives on the District Boards Association Committees for 2021-2022:

- Board of Director Member – Zietlow
- Awards Committee – Salzer
- Bylaws, Policies, & Procedures – Nielsen, Mott
- External Partnerships –Lazear, Martini, Schmidt
- Internal Best Practices – Egan, Foster, Lazear

9. Three-Year Facilities Planning Guide Approval

Pete Vanney, Director of Facilities, presented an overview of the Nicolet College Three-Year Facilities Planning Guide and asked the Board for approval to submit the plan to the Wisconsin Technical College System State Board.

NIELSEN MADE A MOTION, SECONDED BY MOTT THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE SUBMISSION OF THE NICOLET AREA TECHNICAL COLLEGE THREE-YEAR FACILITIES PLAN, 2021-2024 TO THE WISCONSIN TECHNICAL COLLEGE SYSTEM STATE BOARD. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

10. COVID-19 Update

President Ferrel provided a COVID update on hygiene, campus operations, and communication to the Board.

11. Items for Information Only – Not for Board Action

- a) \*Staff Transitions
- b) Annual Conflict of Interest Statement for 2021-2022 distributed to Board Members for signatures.
- c) Upcoming Events
  - July 13-14 WTCS State Board Meeting at Nicolet College
  - July 15-17 DBA Summer meeting in Stevens Point (virtual and in-person)
  - July 29 – Investiture Ceremony and Reception at Nicolet College
  - August 16 – BOT Meeting
  - August 25 – Summer Term Outdoor Commencement at Nicolet College

**STATEMENT OF UNDERSTANDING**

Chair Zietlow requested a Special Advisor to the President report.

**ADJOURNMENT**

MOTT MADE A MOTION, SECONDED BY LAZEAR AT 5:50 PM TO ADJOURN THE MEETING.  
MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.