

**NOTICE OF INTENT TO APPOINT
NICOLET COLLEGE
DISTRICT BOARD MEMBERS**

Notice is hereby given that applications are being accepted for **three (3)** positions on the Nicolet College District Board from individuals residing within the Nicolet College District.

Appointments will be made in accordance with the Board Appointment Committee's Plan of Representation, which specifies categories of membership as well as geographic areas, gender, and minority representation within the district. Following is a list of openings:

**ONE EMPLOYER MEMBER
ONE EMPLOYEE MEMBER
ONE SCHOOL DISTRICT ADMINISTRATOR**

All positions will commence on or about July 1, 2024, upon certification of the Wisconsin Technical College System Board. All positions will carry a three-year term expiring June 30, 2027.

An **EMPLOYER MEMBER**: is defined as someone with the authority to recommend any of the following: hire, transfer, suspend, discipline, lay-off, recall, adjust grievances, promote, discharge, assign, or reward. The exception is a person who acts in the capacity of an officer or agent of a labor organization, even though that person may have the power to hire, etc. At the time of their appointment, employers also must be actively engaged in business and employ others.

An **EMPLOYEE MEMBER**: is defined as a person who is employed but does not meet any of the criteria in the Employer category. The only exception to these criteria is that a person who acts in the capacity of an officer or agent of a labor organization is considered an Employee even though that person may have the power to hire, etc. as listed in the Employer section above.

A **SCHOOL DISTRICT ADMINSTRATOR**: is defined as someone employed as a school district administrator, supervising principal, or other person who acts as the administrative head of a school district, and who holds an administrator's license.

- At least one (1) of the three (3) open positions must reside in Forest County
- At least one (1) of the three (3) open positions must reside in Vilas County or the portion of Iron County that is within the Nicolet College District
- One (1) of the three (3) open positions can reside in any county within the Nicolet College District

Board Member Category Definitions:

In the appointment process, equal consideration is given to the general population distribution within the Nicolet College District, as well as to the distribution of women and minorities.

Note: No two (2) members of the Nicolet College District Board may be officials of the same governmental unit, nor may any district board member be a member of the school board which employs the **SCHOOL DISTRICT ADMINISTRATOR MEMBER**.

Please refer to the following Nicolet College website for an application and additional information, to help you determine if you qualify for an open board member position:

<https://www.nicoletcollege.edu/about/board-trustees/board-appointment-process>

Notarized application forms must be received at the address below no later than **Friday, February 23, 2024 at 4 p.m.**; along with at least (2) letters of recommendation supporting his/her candidacy.

All applicants **MUST** participate in the public hearing of the District Board Appointment Committee on **Monday, March 18, 2024 at 9:00 a.m.**

To accommodate any candidates unable to participate on this date and be interviewed, a second meeting and public hearing is scheduled for Thursday, March 21, 2024 at 3:00 p.m. If all candidates are able to appear at the first meeting, the second meeting will be canceled.

An affidavit (application) form and instructions may be obtained from, and submitted to:

Kris Peeters
Nicolet College
PO Box 518
Rhineland, WI 54501
Telephone: (715) 365-4416
E-mail: kpeeters@nicoletcollege.edu